



## Executive

**Monday, 15 February 2010 at 7.00 pm**

Committee Rooms 1, 2 and 3, Brent Town Hall, Forty Lane, Wembley, HA9 9HD

### Membership:

#### Lead Member Councillors:

#### Portfolio

Lorber (Chair)	Leader of the Council
Blackman (Vice-Chair)	Deputy Leader of the Council
Allie	Lead Member for Housing and Customer Services
D Brown	Lead Member for Highways and Transportation
Colwill	Lead Member for Adults, Health and Social Care
Detre	Lead Member for Regeneration and Economic Development
Matthews	Lead Member for Crime Prevention and Public Safety
Sneddon	Lead Member for HR & Diversity and Local Democracy & Consultation
Van Colle	Lead Member for Environment, Planning and Culture
Wharton	Lead Member for Children and Families

**For further information contact:** Anne Reid, Principal Democratic Services Officer, 020 8937 1359, [anne.reid@brent.gov.uk](mailto:anne.reid@brent.gov.uk)

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**The press and public are welcome to attend this meeting**

# Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members.

Item	Page
<b>1 Minutes of the previous meeting</b>	1 - 12

## **2 Matters arising (if any)**

## **3 Declarations of personal and prejudicial interests**

Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

## **4 Deputations (if any)**

## **5 Petition - Closure of BACES, Harlesden**

A petition has been received in the following terms:

*We the students of BACES oppose the closure of the Harlesden BACES Centre.*

*We feel that the move to Harlesden Library does not provide enough space to accommodate the Harlesden community students or activities which BACES provides at present. We feel the move will not have accommodation for crèches and a small canteen for students – both of which the current building has.*

*The government is encouraging people to study and develop their career prospects especially parents, young, mature students and families of all ages.*

*Harlesden BACES Centre is in the heart of the community and the centre has provided education courses for the diverse community within Harlesden as well as Brent as a whole. It has been and should continue to be great support to the people living in and out of Harlesden.*

*As you are aware Harlesden is short of community space. We the students of BACES, feel you should reconsider your closure of this site and the use the site to redevelop BACES for the Harlesden community development.*

**The petition has been signed by more than 50 residents on the electoral register.**

## **Children & Families Reports**

**6 Introduction of Early Years Single Funding Formula and changes to the allocation and funding of Early Years Full Time Places in maintained and private, voluntary and independent (PVI) sectors** 13 - 38

All local authorities are required to introduce an early years single funding formula (EYSFF) across the maintained and private, voluntary and independent sectors that underpins the delivery of the extended free entitlement to early year's provision. Brent has made significant progress in developing the EYSFF and Executive are being asked to approve implementation from April 2010 in line with a large number of London councils. The December Schools Forum (SF) initially asked the council to delay implementation till April 2011. However, having had more time to consider the December Ministerial statement, as well as the advantages of not delaying implementation, the January SF recommended the Council to implement the SFF from April 2010.

**Ward Affected:** All Wards;  
**Lead Member:** Councillor Wharton  
**Contact Officer:** John Christie, Director of Children and Families  
Tel: 020 8937 3130 john.christie@brent.gov.uk

**7 Building Schools for the Future project initiation document** 39 - 42

Brent Council was accepted by Partnerships for Schools (PfS) onto the BSF programme in December 2009. Brent Council's BSF programme consists of 23 secondary schools including special schools and Pupil Referral Units (PRU). The plan is to either replace or re-model all 23 schools. Brent Council's BSF programme would deliver around £300m of capital funding from the Government over three phases. PfS required the Council to establish a first phase of schools that would deliver around £80m of capital funding. The first phase consists of the following schools:

- Alperton Community School
- Copland Community School
- Queens Park Community School
- Cardinal Hinsley Mathematics and Technology College

*(Appendices circulated separately)*

**Ward Affected:** All Wards;  
**Lead Member:** Councillor Wharton  
**Contact Officer:** John Christie, Director of Children and Families  
Tel: 020 8937 3130 john.christie@brent.gov.uk

**8 Crest Boys and Girls Academies** 43 - 86

The report updates the Executive on the progress in establishing the Crest Boys' Academy and The Crest Girls' Academy in new

accommodation and seeks its approval to proceed with the submission of the Outline Business Case (OBC) for the construction of new buildings to Partnerships for Schools (PfS) and the Department of Children and Families (DCSF). It also informs Executive of the approach to engaging the Overall Project Manager (OPM) and the Technical Advisors.

*(See appendices also referred to below, circulated separately)*

**Ward Affected:** All Wards;  
**Lead Member:** Councillor Wharton  
**Contact Officer:** John Christie, Director of Children and Families  
Tel: 020 8937 3130 john.christie@brent.gov.uk

## Environment & Culture Reports

### 9 Carbon Reduction Commitment 87 - 118

This report introduces the Carbon Reduction Commitment Energy Efficiency Scheme which is a mandatory carbon emission trading scheme starting from April 2010. It sets out the processes required, explains the implications for its implementation and highlights the actions the Council is taking to reduce CO2 emissions from its operations.

**Ward Affected:** All Wards;  
**Lead Member:** Councillor Van Colle, Blackman  
**Contact Officer:** Richard Saunders, Director of Environment and Culture, Duncan McLeod, Director of Finance and Corporate Resources  
Tel: 020 8937 5002, Tel: 020 8937 1424  
richard.saunders@brent.gov.uk,  
duncan.mcleod@brent.gov.uk

## Housing & Community Care Reports

### 10 South Kilburn Regeneration - disposal of sites known as Albert Road and Carlton Vale roundabout 119 - 132

This report summarises the procurement process undertaken by the Council to dispose of two sites within the South Kilburn Regeneration area, known as Albert Road and Carlton Vale Roundabout (see maps at Appendix 1 and 2), and seeks authority to dispose of these sites to London & Quadrant Housing Association. This report should be read in tandem with the South Kilburn Regeneration Update report on the same agenda.

*(See appendices also referred to below, circulated separately)*

**Ward Affected:** All Wards;  
**Lead Member:** Councillor Van Colle, Detre  
**Contact Officer:** Martin Cheeseman, Director of Housing & Community Care, Phil Newby,

Director of Policy and Regeneration  
Tel: 020 8937 2341, Tel: 020 8937 1032  
martin.cheeseman@brent.gov.uk,  
phil.newby@brent.gov.uk

**11 South Kilburn Regeneration - dealing with housing issues (voids)** 133 -  
142

This report aims to update members on the progress made for the South Kilburn Regeneration programme in relation to the use of voids during the regeneration programme.

**Ward Affected:**  
Kilburn; Queens  
Park;

**Lead Member:** Councillor Allie  
**Contact Officer:** Martin Cheeseman, Director of  
Housing & Community Care  
Tel: 020 8937 2341  
martin.cheeseman@brent.gov.uk

**12 Housing Revenue Account Budget 2010-11 for rent increase  
proposal for council dwellings for 2010-11** 143 -  
170

This report presents to Members the Revised (Probable) HRA Budget for 2009-10 and the Draft HRA Budget for 2010/2011 as required by the Local Government and Housing Act 1989. Members are required to consider these budget estimates and the associated options, taking account of the requirement to set a Housing Revenue Account (HRA) budget that does not show a deficit and in particular Members need to consider and agree the level of HRA dwelling rents and service charges for 2010-11. The report also includes proposals for setting the rent and service charge levels for 2010-11 for the non HRA Brent Stonebridge dwellings.

**Ward Affected:**  
All Wards;

**Lead Member:** Councillor Allie  
**Contact Officer:** Martin Cheeseman, Director of  
Housing & Community Care  
Tel: 020 8937 2341  
martin.cheeseman@brent.gov.uk

**13 Removals and storage** 171 -  
180

This report relates to furniture removals and storage services in respect of the personal property of homeless households and those who have been evicted from Council property and have left personal goods behind. The report requests authority to award a contract for furniture removals and storage services to commence on 1 April 2010 as required by Contract Standing Orders 88 and 89. This report summarises the process undertaken in tendering this contract and, following the completion of the evaluation of the tenders, recommends to which contractor the contract

should be awarded.

*(See appendices also referred to below, circulated separately)*

**Ward Affected:**

All Wards;

**Lead Member:** Councillor Allie

**Contact Officer:** Martin Cheeseman, Director of Housing & Community Care

Tel: 020 8937 2341

[martin.cheeseman@brent.gov.uk](mailto:martin.cheeseman@brent.gov.uk)

## Central Reports

### 14 Budget 2010/11 and Council Tax

To recommend revenue and capital budget and Council Tax to Full Council.

*The full budget papers are circulated separately.*

**Ward Affected:**

All Wards;

**Lead Member:** Councillor Blackman

**Contact Officer:** Duncan McLeod, Director of Finance and Corporate Resources

Tel: 020 8937 1424

[duncan.mcleod@brent.gov.uk](mailto:duncan.mcleod@brent.gov.uk)

### 15 Fees and Charges

181 -  
196

This report sets out the proposed fees and charges for council services in 2010/11. Reflecting the low inflation during 2009 and the current economic climate the overall approach has been to increase charges by less than in previous years. There are some exceptions, reflecting specific fees and charges and changes to the policy for charging for removals and storage, which are detailed in the report. All additional income from fees and charges is being used to re-invest in services or keep the council tax increase down.

**Ward Affected:**

All Wards;

**Lead Member:** Councillor Blackman

**Contact Officer:** Duncan McLeod, Director of Finance and Corporate Resources

Tel: 020 8937 1424

[duncan.mcleod@brent.gov.uk](mailto:duncan.mcleod@brent.gov.uk)

### 16 Occupational Health contract

197 -  
200

This report requests approval to award the contract for the provision of occupational health services to Connaught Compliance Services Limited as part of a Framework Agreement with the West London Alliance (WLA). This report details the procedure followed leading to the award of the Framework Agreement and savings to be achieved in joining the

Framework Agreement.

**Ward Affected:** All Wards;  
**Lead Member:** Councillor Sneddon  
**Contact Officer:** Graham Ellis, Director of Business Transformation  
Tel: 020 8937 1089 graham.ellis@brent.gov.uk

**17 Authority to participate in a collaborative procurement for the provision of services for the administration of the Local Government Pension Scheme** 201 - 204

This report requests approval to participate in a collaborative procurement with the London Borough of Hammersmith and Fulham to set up a Framework Agreement for the provision of services for the administration of the Local Government Pension Scheme as required by Contract Standing Order 85

**Ward Affected:** All Wards;  
**Lead Member:** Councillor Blackman  
**Contact Officer:** Graham Ellis, Director of Business Transformation  
Tel: 020 8937 1089 graham.ellis@brent.gov.uk

**18 Reference of items considered by Select Committees** 205 - 210

(i) Overview and Scrutiny Committee – 8 December 2009: Update on the Voluntary and Community Sector Strategy 2010 - 2015

(ii) Children and Families Overview and Scrutiny Committee – 15 December 2009: Single Funding Formula

**19 Any Other Urgent Business**

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

**20 Exclusion of Press and Public**

Circulated separately are appendices to the following reports that are not for publication as they relate to the following category of exempt information as specified in the Local Government Act 1972 namely:

Information relating to the financial or business affairs of any particular person (including the authority holding that information).

- Crest Academies: the next steps including procurement and submission of Outline Business Case (OBC)
- South Kilburn Regeneration – Disposal of sites known as Albert

- Road and Carlton Vale Roundabout
- Removals and Storage

Reports above refer.

**Date of the next meeting: Monday, 15 March 2010**



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  - Toilets are available on the second floor.
  - Catering facilities can be found on the first floor near the Grand Hall.
  - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge